



Dear potential 2023 Allen County Farmers' Market Vendors,

Welcome! The Allen County Farmers' Market appreciates your interest in vending during the current season.

Enclosed you should find the following:

- Allen County Farmers' Market Regulations
- KS Retailers' Event Sales Tax Instructions from the KDOR
- Allen County Farmers' Market Producer Membership Application
- Double Up Food Bucks Vendor Agreement
- Double Up Food Bucks Vendor Eligibility Letter
- Online Banking Form
- Vendor Profile Page
- Food Safety Fact Sheet, Food Sales & Date Marking
- Foods Sold Direct to Consumers in Kansas: Regulations & Food Safety Best Practices Revised January 2023

Each week when arriving at the market, the market director will give vendors a blank producer entry form to record the offerings for the day which become part of the record for the market.

Locations and Times for 2023 Farmers' Markets

Tuesdays 1:00-3:00pm 700 N. State Street Iola, Kansas \$45.00*	Thursdays 5:30-7:00pm East side of Square Iola, Kansas \$65.00*	Saturdays 8:00-11:00am East side of Square Humboldt, Kansas \$40.00*	Saturdays 8:00-11:00am SE Corner of 54/59 Hwy Moran, Kansas Free for 2023
*Alternate fee structure if attend multiple markets →			
*T/TH \$110, -10% = \$100.00, pay before 3/31/2023 = \$90.00 T/SAT \$85, -10% = \$ 75.00, pay before 3/31/2023 = \$65.00 TH/SAT \$105.00, -10% = \$90.00, pay before 3/31/2023 = \$80.00 T/TH/SAT \$150.00, -20% \$120.00, pay before 3/31/2023 = \$100.00 Individual market season pay before 3/31/2023 -10%. PER EVENING/DAY \$ 10.00			

This year we will be having the market in Moran at the SE Corner of 54/59 highway junction. We will not have a fee for this location. Markets in Moran will be open every Saturday morning from 8:00-11:00am (this will be in addition to our regular Humboldt markets). On these Saturdays, the Tent Coordinator will remain in Humboldt while the Market Director will be in Moran. The setup will be at 7:35am, and the market will be from 8:00-11:00am.

Please read the enclosures and return the Vendor Profile page, Online Banking Form, and Double Up Food Bucks Vendor Agreement to the Allen County Farm Bureau office, 10 W. Jackson Street, Iola, KS, 66749.

Bring the completed Producer Membership Application listing all items to be offered during the season along with the fee for the market(s) selected (see chart above) when you come to the spring Vendor Meeting on March the 30th. The meeting will be held at the Riverside Park Community Building in Iola at 6pm.

If you have questions feel free to contact Kim Bartlett, Marketing Director by phone at 620-228-3482 (call or text), or by e-mail at info.allencountyfarmersmarket@gmail.com

Thank you for considering participating in the Allen County Farmers' Market.

Sincerely,

Kim Bartlett

Kim Bartlett
 Market Director
 Allen County Farmers' Market